

Rules for Contribution

Shimane Journal of North East Asian Research

1 June, 2003

This is to define the rules for contribution to the *Shimane Journal of North East Asian Research*, which is published by the Institute for North East Asian Research, the University of Shimane (hereinafter referred to as NEAR Center) with an aim of strengthening the researches on North East Asian Region in Japan and overseas.

(1) Contributors

In addition to the researchers at NEAR Center, researchers in Japan and overseas in general may submit manuscripts to the *Journal*.

(2) Manuscripts

The manuscripts to be published on the *Journal* are ones written on the issues of North East Asian Region, or the ones judged to be valuable in the promotion of the researches in North East Asian Region.

The types of submissions are such as Articles, Research Notes, Book Reviews, and Conference Reports. The submissions must be unpublished manuscripts.

Language, length, style sheet *et cetera* ought to be in accordance with the *Guideline for Submissions*.

(3) Submission

Manuscript files and Submission Form (Form 1) file are to be submitted by email to the Editorial Board (near-c@u-shimane.ac.jp). Submission Form can be downloaded from the NEAR Center Website.

(4) Acceptance and Rejection of Manuscripts

Acceptance and rejection of manuscripts, request for revision, and other editorial matters such as the order in which manuscripts appear in a volume are decided by the Editorial Board. Acceptance and rejection of Articles and Research Notes are based on the judgment by referees.

Three referees are appointed by the Editorial Board for each Article or Research Note.

(5) Correction of Proofs

Manuscripts are proofread three times, and the first and the second proofs are read by the author(s) himself or herself.

As a general rule, corrections should remain minor ones in words and expressions only, and major change on the text cannot be accepted.

(6) Copyright

Copyright of the works published on the *Journal* remains with the authors. However, the authors agree their works to be published online on the website of the University of Shimane, unless special reasons are provided.

No payment is made to the authors.

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Revised on 16 April, 2009.

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